

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Finance and General Purposes Committee

Date: Thursday 22<sup>nd</sup> September 2022

The press and public are invited to attend a meeting of the Finance and General Purposes Committee meeting of Bingley Town Council, which will be held on Wednesday 28<sup>th</sup> September 2022 at The Hub, Myrtle Place, Bingley, BD16 2LF, at 6.30pm.

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins

Town Clerk to the Council

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2223/66 Apologies for absence**

- a) To note apologies for absence.
- b) To approve reasons for absence.

### **2223/67 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To receive and consider requests for dispensation as appropriate.

### **2223/68 Minutes**

To confirm as a correct record the minutes of the Finance and General Purposes Committee meeting held on 22<sup>nd</sup> August 2022 (attached).

### **2223/69 Confidential items to be discussed after item 2223/82**

To consider if any further items on the agenda need to be discussed in confidence after item 2223/82, following exclusion of the press and public, due to their sensitive nature.

### **2223/70 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2223/71 Allotments**

To receive an update on allotments, to consider any issues and to agree any actions, including on the following:

- a) To review the Volunteer Policy (attached; amendments necessary to remove the need for a supervisor for voluntary work).
- b) To consider in principle whether to put boundary markers within the wooded area between the canal and allotment fence to mark land ownership at the Beck Lane allotment sites (including guidance as to whether this work could be done by Councillors with responsibility for allotments or quotes to be obtained).
- c) To consider in principle the suggestion of a living security hedge at the boundary on plots 1a and 1b.
- d) To consider delegation of the decision of plot splitting to the Allotment Officer, with support from one councillor with responsibility for allotments (in light of the need to consider the splitting of plots 8a and 1b).
- e) To determine the criteria for deciding whether a plot should be split or not.

**2223/72 Bank reconciliations, statements, balances, budget monitoring/planning**

- a) To consider and approve the bank reconciliations for August (attached).
- b) To consider and approve the bank statements for August 2022 (attached).
- c) To note the bank balances to date (to note at the meeting).
- d) To consider the Budget for 2023-24.

**2223/73 The Hub**

To consider a resident's request to place seats on the Hub toilets and to agree recommendations to Full Council (further information attached).

**2223/74 Policies**

To review the following policies:

- a) Photo consent form for children (attached).

**2223/75 Community Gift Card**

To receive further information on the Community Gift Card scheme (further information to follow) and to agree recommendations to the Full Council.

**2223/76 Speed Indicator Devices (SIDs)**

To receive an update on the SIDs and to agree recommendations to the Full Council.

**2223/77 Grant applications**

To consider the grant applications from the following community groups (application forms and further information attached):

- a) Bingley Little Theatre.
- b) Eldwick Juniors Football Club.

**2223/78 Green and Clean**

To receive an update on Green and Clean, and to agree any actions, including on the following:

- a) To consider reinstating the Green and Clean Forums.
- b) To consider recent and upcoming litter picks.

**2223/79 Grit bins**

To determine how it will be decided where to provide new bins following suggestions from residents (being mindful that Bradford Council do not have the capacity to carry out a thorough assessment of all the bins in the area).

**2223/80 CIL funding**

To receive an update on the CIL funding, to ensure the spend is monitored, and to agree any actions.

**2223/81 Risk Management**

To review risk, identifying any new or unacceptable levels of risk to the Town Council, and to receive an update on the review of the Council's Risk Management and Risk Assessment Policy.

**2223/82 Date of next meeting**

To note the date for the next Finance and General Purposes Committee meeting as being on the usual day of Wednesday 12<sup>th</sup> October 2022 at 6.30pm at the Hub, Myrtle Place, Bingley.

**2223/83 Exclusion of the press and public**

To resolve that members of the press and public be excluded from items 2223/83, 2223/84 and 2223/85 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), during consideration of items of a confidential nature.

**2223/84 Alarm call out for the Hub**

To consider an alarm call out company for the Hub (three quotes attached).

**2223/85 Rialtas installation on Town Clerk's laptop**

To agree the cost of Rialtas installation for the Town Clerk's laptop (two quotes attached).

**2223/86 Internal auditor**

To consider a new internal auditor (two quotes attached).